

DOT-Required Files & Paperwork Seminar

February 18, 2010 * May 11, 2010

August 12, 2010 * December 1, 2010

8am to 12pm

CMCA Offices – 4060 Elati Street - Denver

\$65 for CMCA members - \$90 for non-members
Includes Refreshments, Training and Materials

Seminar Covers:

Accident Register, Maintenance Files
Driver Qualification, Driver History Files and Drug/Alcohol Files
Record Retention, Audit Records

Please Choose Which Class You Will Attend:

_____ February 18 _____ May 11
_____ August 12 _____ December 1

Registration Form

Name: _____

Company: _____

Address: _____ City: _____ State: ____ Zip: _____

Phone: _____ Fax: _____

Payment: Bill Me ___ Check Enclosed ___ (advance payment required if non-CMCA member)

Visa/MC/Amex: _____ Expiration Date: _____

Signature: _____ Security Code: _____

Fax to (303) 477-6977 or mail it to: CMCA, 4060 Elati Street, Denver, CO 80216
Questions? Call Patti at 303-433-3375, ext. 104

Refunds, less a \$30 administrative fee, will be given for cancellations made 5 business days prior to the class. No refunds will be made for no-shows and late cancellations. Substitute attendees may be sent.